

## **OAVT Continuing Education (CE) Remediation Policy**

The Continuing Education (CE) Remediation Policy pertains to RVT members that have not met the requirements for Continuing Education credits (herein referred to as “Unsatisfied CE credits”) during their required collection period as outlined in the OAVT By-Laws.

- The allowance for remediation can only be used for a first time offence.

By-laws related to CE are:

- By-law 2 Article 1.3: “Maintaining RVT status”
- By-law 2 Article 2.2: “Continuing Education”

### **Remediation to Maintain RVT Status:**

The following remediation is available to RVT members who have not met their CE credit requirement during the required collection period **AND** this is the first time they are seeking remediation for this situation. “Unsatisfied CE credits” is defined as **lacking 0.1-20 CE credits** for their required collection period.

- **Note:** Immediate revocation of an RVT member’s status is applied if this is the second time the RVT member has failed to satisfy their CE credits as outlined in the OAVT By-laws. The RVT member can appeal, in writing, to the OAVT Registration Appeals Committee to request reinstatement of their RVT status, which does not guarantee a reversal or may include additional requirements. The appeal process and decisions made by the OAVT Registration Appeals Committee are outlined in the OAVT By-laws, By-law 2, Article 1.6 Appeal.

To remediate a **FIRST TIME** occurrence of unsatisfied CE credits, the member must satisfy the following requirements:

1. Successfully complete the OAVT By-law and Policy Online Course and quiz. A passing grade of 80% is required.
2. Acquire all outstanding CE credits not completed during their lapsed collection period within 1 year. The 1 year period will begin after the OAVT contacts the member to inform them of their suspended membership status change. The member must satisfy 20 CE credits in their next normal collection period once their lapsed CE has been satisfied and they are once again an “Active” RVT member.
  - **NOTE:** A RVT member’s collection period schedule does not change during the remediation process. Therefore, the member must complete the required 20 CE

credits for the current collection period by the end of the current collection period.

- **Example:** An RVT member does not satisfy the 20 CE credit requirement during the January 1, 2014- December 31, 2015 collection period. This member seeks remediation, if it is their first time not satisfying their CE credits, to remain an active RVT member. They must follow the OAVT CE Remediation Policy to satisfy the requirements of the stated collection period. Once satisfied, the member is granted the title “Active” RVT member and will commence collecting CE credits for their next collection period, January 1, 2016-December 31, 2017.
  - Please note: the collection period dates were not adjusted to reflect the remediation time line period.
- During the remediation process, an RVT member’s status is marked as “suspended” and they must submit copies of all completed CE certificates to the OAVT CE Manager for approval via mail/fax/email etc., since their member portal will not allow them to enter completed CE at this time. Once satisfied, the OAVT CE Manager will reactivate the RVT member’s status and the member can then enter completed CE credits for their next collection period via their OAVT member portal.
  - All CE credits completed to satisfy remediation of an RVT status must be completed using category 1 activities only (See CE Policy for more details). If you are unsure whether a CE credit will count towards your CE remediation process, please contact the OAVT CE Manager.
3. If a suspended RVT member going through the OAVT CE Remediation process **does not** satisfy their outstanding CE credits in the assigned 1 year period or successfully complete the policy/bylaw course and quiz, their RVT status will move from “suspended” to “**REVOKED**”. Once revoked, the individual will no longer be considered an RVT and will have to appeal by applying in writing to the OAVT Registration Appeals Committee to seek a resolution.
  4. All RVT members that seek remediation and satisfy their RVT membership based on the OAVT CE Remediation Policy will automatically be audited at the end of their next collection period.
    - **Note:** Please see the Continuing Education Policy on CE Audit, Review and Approval for details.